

**STATE UNIVERSITIES CIVIL SERVICE EXECUTIVE COMMITTEE**  
**MEETING – July 21, 2011**  
**SIU School of Med and UIC DSCC**

Chair Sara Clayton called the meeting to order. Roll call was taken, and a quorum was present.

**Present:** Maureen Bendoraitis; Barney Bryson, Sara Clayton, Gary Fry, Kim Kirchner, Cris Milliken, Linda Wense,

**Absent:** James Jones

**Guests:** None

**Report of Designated Employer Representative (DER) of Host Campus –**  
None

**Review of Correspondence**  
None

**Public Comments:**  
None

The Executive Committee met and discussed SUCSSAC committee member's attendance at the Advisory Board meetings. Consensus was reached to modify language in the by-laws and submit the changes to the committee as a whole for discussion and approval. The intent of the change is to ensure the best representation for the civil service staff on the individual campuses by increasing the participation and attendance at the advisory board committee meetings.

Language changes were proposed to address two points:

1. Any absence from the advisory board meeting by a committee member will be reviewed by the executive committee.
2. The committee chair or the secretary should be notified in the event of an absence.

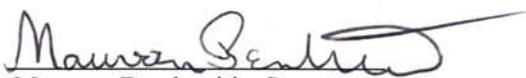
Linda Wense made a motion to approve the proposed by-law changes as discussed (separate document). Sara Clayton seconded.

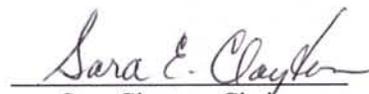
A roll call vote was taken and motion passed.

Maureen Bendoraitis	Aye
Barney Bryson	Aye
Sara Clayton	Aye
Gary Fry	Aye
Kim Kirchner	Aye
Cris Milliken	Aye
Linda Wense	Aye

Also discussed was support for committee members to attend the Merit Board meetings.

Respectfully submitted,

  
Maureen Bendoraitis, Secretary

  
Sara Clayton, Chair

Proposed language changes:

Document: Constitution and Bylaws of the State Universities Civil Service Advisory Committee to The Merit Board

Article I

Section II

3. Special Term. The Election Committee shall determine the length of the term when a vacancy exists. A vacancy on SUCSAC shall exist when:
- a. a member resigns from SUCSAC;
  - b. a member leaves the service of an employer covered by SUCSS;
  - c. a member transfers to the service of another employer covered by SUCSS;
  - d. a member changes employment to other than status civil service;
  - e. a member goes on leave of absence or disability for more than one year;
  - f. a member has been expelled for lack of attendance as determined by the Executive Committee;
    - i. Regular attendance at scheduled SUCSSAC meetings is required.
    - ii. Absences will be reviewed by the executive committee
  - g. a member is laid off for more than one year or,
  - h. an election is declared null and void.

Proposed language changes:

Document: Constitution and Bylaws of the State Universities Civil Service Advisory Committee to The Merit Board

Article I

Section II

4. Attendance

- a. Regular attendance at scheduled SUCSSAC meetings is required.
- b. Absences will be reviewed by the executive committee.