

STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE
QUARTERLY MEETING July 17-18, 2014 at
University of Illinois Springfield, One University Plaza, Springfield, IL

Chair Andy Small called the meeting to order. Roll call was taken and a quorum was present.

Present: Mike Aper, Julie Benedict, Jack Chavez, Michael Diiacova, Gary Fry, Ann Jaso, Darlene Kendall, Kim Kirchner, Cris Milliken, Mark Murphy, Michael Pulley, Denise Rothenbach, Peter Skrypkun, Andy Small, and Anthony Travelstead.

Absent: Larry Curtis, Dena Gary, Rick Marr, LaTania Milner, and Glenn Warfield.

Guests - None present

Minutes - A motion was made by Cris Milliken and seconded by Denise Rothenbach to approve the minutes of the April 10-11, 2014 meeting held at the State universities Civil Service Systems office in Urbana. A roll call vote was taken. Minutes were approved.

Mike Aper	Aye	Dena Gary		LaTania Milner	
Julie Benedict	Aye	Ann Jaso	Aye	Mark Murphy	Aye
Jack Chavez	Aye	Darlene Kendall	Aye	Michael Pulley	Aye
Larry Curtis		Kim Kirchner	Aye	Denise Rothenbach	Aye
Michael Diiacova	Aye	Rick Marr		Peter Skrypkun	Aye
Gary Fry	Aye	Cris Milliken	Aye	Andy Small	Aye
				Anthony Travelstead	Aye
				Glenn Warfield	

Correspondence - None

Public Comments - None

Report of Chair - Andy Small inquired about the distressed Employee Handbook the intern at EIU was preparing. Julie Benedict responded it was almost completed and copies would be emailed to committee members. Discussion ensued regarding campus Employee Assistance Programs. Some campuses and employees have, others do not. The role of a campus advocate was discussed. Some employee groups are represented by an advocate, some are not. Examples of representation were; union reps, council presidents, senate members, and a paid advocate. Our roles as committee members are to be advisors, not representatives.

The question was asked when autonomy was given to universities to decide position exemptions. Director Morelock stated the State Universities Civil Service system had authority not autonomy from 1952-1994. Exemption authority was given to the universities in 1994.

Chair Small reported attending the most recent merit board meeting and how he took exception to comments made at the meeting. Discussion ensued regarding the possibility of inviting members of the merit board and chairs of other committees to our quarterly meetings.

Gary Fry motioned and Mike Aper seconded to invite the chair of the Board of Trustees, the chair of the Merit Board, and the Merit Board member of the hosting campus to the quarterly meeting. Motion was amended to not include the

chair of the Merit Board to each meeting. Motion carried unanimously. It was suggested Chair Small draft a letter of invitation.

SURS Update - In the absence of Larry Curtis, Mr. Jeff Houch presented the update. The good news was the injunction made 5/14/14 in relation to the pension plan. No change will be made to the plan design until court resolution. A hearing is to be held 7/22/14. Retirees affected are to receive reimbursement of health insurance premiums paid. Premiums had doubled 7/1/14. Mr. Houch suggested monitoring the SURS website for additional information.

Report of Director – The police exam has been revised with an integrity component approved that will improve the quality of applicants.

The Demonstration Project has increased applicant pools of minorities and veterans making hiring more fair and equitable. The project may be extended. There is the potential for a legislative change.

A handout was distributed entitled Proposed Procedure Revisions (July 2014).

The Merit Board is to hold a retreat in August.

90% of budget is committed.

Staffing changes – Cindy Neitzel is now Assistant Director of Operations and Audit. Gail Hankins and Torre Walls have left the systems office. Current openings are for a position at the front desk and two HR Associates.

Class Plan- several changes are ongoing including food services, animal and veterinarian technicians, radiographer, nuclear medicine, and sonographer. Older positions are being eliminated and new ones formed to coincide with OSHA guidelines.

Audit – UIUC final issued 5/29/14. NEIU draft issued 6/24/14. UIS final issued 4/10/14. U of IL College of Med. Peoria issued. SIUC, WIU, SIUE, UIC are pending.

Legal – FY 14 resulted in 54 written discharges. One written discharge has been issued in FY 15. There have been two hearings scheduled with one held over from FY 14.

Michel Diiacova motioned to adjourn. Peter Skrypkun seconded the motion. Meeting was adjourned.

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Vice Chair Michael Pulley called the meeting to order. Roll call was taken and a quorum was present.

Present: Mike Aper, Julie Benedict, Jack Chavez, Michael Diiacova, Gary Fry, Ann Jaso, Darlene Kendall, Cris Milliken, Mark Murphy, Denise Rothenbach, Peter Skrypkun, and Anthony Travelstead

Absent: Larry Curtis, Dena Gary, Kim Kirchner, Rick Marr, LaTania Milner, Andy Small, and Glenn Warfield

Executive Committee Report:

Michael Pulley reported that the Executive Committee met to review potential changes to the current EAC by-laws regarding electronic means for EAC voting. The committee feels they need further discussion before bringing any decisions to the EAC committee.

They have several security concerns and feel these must be met by each University. A few of the concerns are outlined.

- Proper show of ID
- Vote only once
- How to track for consistency
- How to keep anonymous
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Denise reported that in working with the Universities for the elections, several have expressed interest in the electronic means.

The committee discussed asking ISU to be the pilot for electronic voting. With further discussion the committee passed the following motion.

A motion was made by Mike Aper and seconded by Peter Skrypkun to suspend EAC by-laws to allow ISU to run electronic voting for Oct 2014 EAC elections as per security concerns from the EAC Executive Committee.

The motion was amended to suspend EAC by-laws to allow all universities which have EAC elections for October 2014 to run electronic voting as per the security concerns from the EAC Executive Committee. A roll call vote was taken.

Mike Aper	Aye		Dena Gary			LaTania Milner	
Julie Benedict	Aye		Ann Jaso	Aye		Mark Murphy	Aye
Jack Chavez	Aye		Darlene Kendall	Aye		Michael Pulley	Nay
Larry Curtis			Kim Kirchner			Denise Rothenbach	Aye
Michael Diiacova	Aye		Rick Marr			Peter Skrypkun	Aye
Gary Fry	Nay		Cris Milliken	Aye		Andy Small	Aye
						Anthony Travelstead	Aye
						Glenn Warfield	

Motion carried.

Election Committee Report:

Denise will send election packets along with the option to use electronic means to the universities who have regular elections in October.

Other:

Anthony distributed a flyer and registration for the Council of Council. He said there will not be a 10\$ charge. He asked the committee to pass this information to others.

Parking will be taken care of by SIUC

Michael Diacova motioned to adjourn and Anthony Travelstead seconded. Meeting was adjourned.

Respectfully submitted,

Kim Kirchner, Secretary

Andy Small, Chair