

AGENDA FOR THE STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE MEETING

*The State Universities Civil Service Advisory Committee will convene its quarterly meeting
Thursday, July 14, 2016, 10:00 a.m. and Friday, July 15, 2016 at the State Universities Civil Service office
at 1717 Philo Rd., Urbana, Illinois 61802*

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order – Chair Andy Small**
- 2. Roll Call – Secretary Kim Kirchner**
- 3. Public Comments**
- 4. Review of Correspondence**
- 5. Introduction of Guests – Larry Curtis, State Universities Retirement System**
- 6. Approval of minutes of the April 2016 Quarterly Meeting (*Action Item*)**
- 7. Healthcare Benefits Information – Jill Odom**
- 8. Campus Updates – *Members will give brief updates on campus activities***
- 9. Report of Chair – Andy Small**
- 10. Merit Board Elections**
- 11. FLSA – Dept. of Labor bulletin (*see attachment A*)**
- 12. Report of Executive Committee**
- 13. Report of Legislative Committee**
- 14. Report of Election Committee – 2017 Election Schedule (*see attachment B*)**

Four elections October 2016	
EIU	Vance Woods
UIC	Michael Diiacova
UIUC	Michael Aper
SIUE	Michael Pulley
- 15. Report of Director – Jeff Brownfield**
 - a) Update on proposed rulemaking to sections 250.30 and 250.50**

- b) Update regarding possible rulemaking to section 250.110 regarding discharge proceedings**
 - a. Discharge**
 - b. Change the 45 days to schedule a hearing to 45 days after request is received**
- c) Merit Board Policy Relating to Employee Benefits**
- d) FLSA issues**
- e) Legislation**
 - a. Allow municipal police to transfer to universities**
 - b. Change the out of state examination section to conform to our rules**
 - c. Veterans Preference**
 - d. Additional authority to institute layoff, furlough, etc.**
 - e. Update regarding rulemaking to add new section to part 250 – section 250.119 regarding furlough language**
- f) Discussion regarding proposed procedure manual changes**
 - a. Salary procedures**
 - b. Rule of Three Procedures**
 - c. Out-of-state procedures**
- g) Agency Budget/Staff Update**
- h) Audit Program Update**
- i) Class Plan Update**
 - a. Clerk and Office Support Series revisions**
 - b. Deletion of old/unused classes**
- j) Legal Update**
- k) Projects and Accomplishments**
 - a. Specialty Factors**
 - b. Additional review of questions after there are 25 exams given**
 - c. Revising Occupational Codes with Federal government Guidelines**
 - d. Supported Employees**
 - e. Demonstration Projects –Soft Money**
 - f. Out-of-state recruitment**
 - g. DER Update – U of I**
- i) Civil Service Orientation Training**

16. Other Items as Presented