



AGENDA FOR THE 192nd MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The Merit Board will convene for its 192nd Meeting at 10:00 a.m., Wednesday, May 21, 2014, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Miles Hall
Conference Room 003A
1255 Douglas Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Chair Montgomery**
Chair to call meeting to order and to call for roll call of members.

- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**
Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Public Comments (Action Item)

Two requests for appearance have been submitted.

4. Consideration of the Minutes of the Special Meeting of the Merit Board, March 11, 2014 (Action Item)

The Board will be asked to approve the Minutes from the March 11, 2014 meeting.

5. Consideration of the Minutes of the Closed Session of the Special Meeting of the Merit Board, March 11, 2014 (Action Item)

The Board will be asked to approve the Closed Minutes from the March 11, 2014 meeting.

6. Request for Review by the Merit Board of the Executive Director's Review Decision in the LaVonda Dorsey Case, Case No. MB-RD-UIUC-14-1, filed by the University of Illinois at Urbana-Champaign, pursuant to section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b) (Action Item)

The Board will be asked to examine the record and the Review Decision of the Executive Director regarding this matter. The Board will then be asked to either affirm the Executive Director's Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable.

7. Report of the Human Resource Directors Advisory Committee – Maureen Parks

Maureen Parks will update the Board on recent committee activities.

8. Report of the State Universities Civil Service Advisory Committee – Andy Small, Chair

Chair Andy Small will update the Board on recent committee activities.

9. Report of the Administrative Advisory Committee – Executive Director Morelock

Tom Morelock will update the Board on recent committee activities.

10. Update and authorization for the Executive Director to implement and administer the Merit Board Budget for FY 2015 (Action Item)

The Board will be updated on the status of the budget and asked to adopt a resolution authorizing the Executive Director to implement the FY 2015 budget as funds become available.

11. Consideration of Public Officials Errors and Omissions Insurance – July 1, 2014 through June 30, 2015 (Action Item)

The Board will be asked to approve the continuation of the Public Officials Errors and Omissions Insurance coverage.

12. Update on the Revision of the Exemption Procedures Manual

A sub-committee of the Human Resource Directors Advisory Committee was designated to assist the University System office in a review of the current Exemption

Procedures Manual. The committee has met several times and several changes have been suggested.

13. Consideration of Demonstration Project for the “Sponsored Programs” (Action Item)

The Board will be asked to consider the application for a new Demonstration Project, as presented in accordance with section 250.140(e) of the Code.

14. Update on the Police Series Assessment Center Revisions

Update on the contract for the revision of two examinations for the classifications of Police Officer and Police Sergeant.

15. Annual Ethics Training for Merit Board Members and Staff

The Board will be updated on the annual Ethics Training for calendar year 2014.

16. Biennial Audit Program – Review of Recent Activities

The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

17. Report of the Executive Director – Tom Morelock

The Executive Director’s Report will include a recap of each of the following items:

- a. FY 2014 and FY 2015 Budget Updates*
- b. Classification/Examination Update*
- c. University/Agency Visits*
- d. Staffing Changes*

18. Report of Legal Counsel – Mari Martinelli, Manager, Legal Services and Legal Counsel

The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

19. Executive Session (Action Item)

The Merit Board will adjourn to Executive Session to discuss personnel matters, specifically agency goals and objectives. This subject matter is specifically authorized for executive session discussion by the Illinois Open Meetings Act.

20. Other Items as Presented