



AGENDA

FOR THE 199th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

*The University Civil Service Merit Board (Merit Board) will convene for its 199th Meeting at **10:00 a.m., Wednesday, January 27, 2016**, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:*

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Miles Hall
Conference Room 003A
1255 Douglas Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Chair Montgomery**
Chair to call meeting to order and roll call of members

- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**
Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Public Comments (Action Item)

No requests have been submitted to present public comments.

4. Merit Board Reorganization (Action Item)

The Board will elect the following Officers – Chair, Vice Chair, and two additional members to the Executive Committee. The Board is also required to appoint a Secretary for the Merit Board.

5. Consideration of the Minutes of the 198th Meeting of the Merit Board, November 18, 2015 (Action Item)

The Merit Board will be asked to approve the Minutes from the November 18, 2015 meeting.

6. Consideration of Discharge Proceeding Number UIC-15-14 filed against Clifton D. Heard, III by the University of Illinois at Chicago (Action Item)

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

7. Consideration of Discharge Proceeding Number UIC-15-23 filed against Deborah Willis by the University of Illinois at Chicago (Action Item)

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

8. Consideration of Discharge Proceeding Number SURS-15-1 filed against Rhonda Napper by the State Universities Retirement System (Action Item)

The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.

9. Report of the Human Resource Directors Advisory Committee – Maureen Parks

Maureen Parks will update the Merit Board on recent committee activities.

10. Report of the State Universities Civil Service Advisory Committee – Andy Small, Chair

Chair Andy Small will update the Merit Board on recent committee activities.

11. Update on proposed rulemaking to section 250.60 of the Code (80 Ill. Adm. Code §250.60) (Top Three Scores) (Action Item)

The Merit Board will be updated on the status of the proposed rule revision to section 250.60 of the Code regarding ‘Top Three Scores’.

12. Update on proposed rulemaking to sections 250.30 and 250.50 of the Code (Code (80 Ill. Adm. Code §250.30 and §250.50)

The Merit Board will be updated on the status of the proposed rulemaking to sections 250.30 and 250.50.

13. Biennial Audit Program – Review of Recent Activities

The Merit Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

14. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Open Meetings Act requirement for the Administrative Advisory Committee and the Human Resource Directors Advisory Committee*
- b. FY 2016 and FY 2017 Budget Updates*
- c. Classification/Examination Update*
- d. Customer Satisfaction Management Plan*
- e. Salary Data System Update*
- f. Goals, Objectives and Executive Director Performance Review*
- g. Staff Changes*
- h. Other Issues*

15. Report of Legal Counsel – Jeff Brownfield, Executive Director

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

16. Other Items as Presented