



**RESCHEDULED
AGENDA
FOR THE 204th MEETING OF THE
UNIVERSITY CIVIL SERVICE MERIT BOARD**

The University Civil Service Merit Board (Merit Board) will convene for its rescheduled 204th Meeting at 10:00 a.m., Tuesday, September 19, 2017, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following location:

NOTE: New location
University of Illinois at Chicago
Human Resources Building
Room 201D
715 South Wood Street
Chicago, IL

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Chair Cole**
Chair to call meeting to order and roll call of members
- 2. Consideration of participation by other Merit Board Members not physically present at meeting site – Action Item**
Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.
- 3. Public Comments – Action Item**
Thus far the agency has received one request.

- 4. Consideration of the Minutes of the 203rd Meeting of the Merit Board, June 1, 2017 – Action Item**
The Merit Board will be asked to approve the Minutes from the June 1, 2017 meeting.
- 5. Request for Review by the Merit Board of the Executive Director’s Review Decision in Case No. MB-RD-UIUC-17-1, filed by Wendy Dawn Colwell pursuant to Section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b)) – Action Item**
The Merit Board will be asked to examine the record and the Review Decision of the Executive Director regarding this matter. The Merit Board will then be asked to either affirm the Executive Director’s Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable.
- 6. Update regarding proposed rulemaking to Section 250.110 of the Code (80 Ill. Adm. Code §250.110) regarding discharges/demotions**
The Merit Board will be updated on the status of the proposed rulemaking regarding discharges/demotions
- 7. Discussion and action on proposed rulemaking to Section 250.119 of the Code (80 Ill. Adm. Code §250.119) regarding furloughs – Action Item**
The Merit Board will be asked to approve proposed rulemaking to add a new Section 250.119 to the Code regarding furloughs being added permanently.
- 8. Report of the State Universities Employee Advisory Committee – Andy Small, Chair, additional members, if necessary**
Chair Andy Small and other members will update the Merit Board on recent committee activities.
- 9. Report of the Human Resource Directors Advisory Committee – Representatives from Committee**
A representative(s) from the committee will update the Merit Board on recent committee activities.
- 10. External Investigation/Rulemaking – Action Item**
The Merit Board will be updated on the current status of the External Investigation by the OEIG and possible Administrative Rules.
- 11. Consideration of the FY 19 Budget Recommendation for the State Universities Civil Service System Office – Action Item**
The Merit Board will be asked to approve the FY 2019 agency lump sum budget proposal which will be presented to the Illinois Board of Higher Education for consideration in the yearly University System budget and approval process.
- 12. Update on Legislative Agenda**
The Merit Board will be updated on current status of HB 3185.

13. Governance, Risk, and Compliance Audit Program Activities

The Merit Board will be updated on the current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

14. Discussion and action on proposed changes to the “Merit Board Policy Relating to Employee Benefits” – Action Item

The Merit Board will be asked to approve the proposed changes to the “Merit Board Policy Relating to Employee Benefits” based upon Public Act 99-0841 regarding the use of paid sick leave.

15. Update on the Public Officials Errors and Omissions Insurance Policy for the period of July 1, 2017 through June 30, 2018

The Merit Board will be updated on the status of the insurance policy.

16. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY 17 and FY 18*
- b. Classification/Examination Update*

17. Report of Legal Counsel – David DeThorne, Manager, Legal Services and Legal Counsel

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases. Legal Counsel will also discuss changes to the University Civil Service Merit Board Bylaws under current review.

18. Other Items as Presented

The Merit Board meeting is scheduled for Wednesday, November 8, 2017.