

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
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**Bruce Friefeld
Merit Board Chair
Lewis T. (Tom) Morelock
Executive Director**

To: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

From: Jeff Brownfield
Classification, Compensation and Examination Division

Re: Final Status Notice for the Research Technologist Series

Date: October 8, 2004
CCE-05-40

The System Office continues to revise and modify its business processes related to the creation/revision of class specifications and examinations. The overall objective is to provide an efficient and effective classification system that meets the needs of each university/agency.

<u>CURRENT CLASSES</u>	<u>ACTION PROPOSED</u>	<u>REVISED/NEW CLASSES</u>	<u>CHANGE-IN-TITLE POLICY</u>	<u>EFFECTIVE DATE</u>
4524 Research Technologist I	REVISE	4524 Research Technologist I	1	November 30, 2004
4525 Research Technologist II	REVISE	4525 Research Technologist II	1	November 30, 2004
4526 Research Technologist III	REVISE/ CHANGE IN TITLE	4526 Research Technologist Manager	1	November 30, 2004

Change-In-Title Policy requirement reflects procedure issued 12/23/03. Change in title listed above are recommended, however positions should be moved to the appropriate new classification based on job duties and responsibilities.

Voiding/Deleting Registers

The registers for the Research Technologist I, Research Technologist II and Research Technologist III should be void at the close of business November 29, 2004. All testing materials related to these titles should be destroyed. The new/revised class specifications and examining instruments for the Research Technologist I, Research Technologist II and Research Technologist Manager will be effective November 30, 2004.

Instruments by Class

Revised Instrument by Class pages will be distributed to each university/agency.

Pay Rate/Ranges

Where necessary, universities/agencies should make adjustments or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each university/agency to properly reflect their individual compensation programs for these operations and positions.

Seniority

Dependent upon on any position changes, seniority calculations should be reviewed.