

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Torre L. Walls
Operations Division

SUBJECT: Final Status Notice for the Medical Technologist Series
CCE-07-339

DATE: July 3, 2007

The System Office continues to revise and modify the classification plan. The overall objective is to provide an efficient and effective classification and examination system that meets the business requirements of each employer. The following modifications are therefore incorporated into the State Universities Civil Service System classification plan.

Classes currently used by: UIUC, UI-CH, SIU-C, SIU-E, WIU, UIC, SIU-SOM, UI-COMR, ISU, NIU, EIU.

<u>Current Classes</u>	<u>Action Proposed</u>	<u>Revised/New Classes</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Change-in-Title Policy</u>	<u>Effective Date</u>
4095 Medical Technologist I	REVISE	4095 Medical Technologist I	143, 114	12/ Medical Services	446/ Technical Laboratory	1	9/15/07
4096 Medical Technologist II	REVISE	4096 Medical Technologist II	143, 114	12/ Medical Services	446/ Technical Laboratory	1	9/15/07
4097 Medical Technologist III	REVISE	4097 Medical Technologist III	143, 114	12/ Medical Services	446/ Technical Laboratory	1	9/15/07

Change-In-Title Policy requirements reflect revised procedures issued 12/23/03. Change-In-Title actions listed above are recommended with positions assigned to the appropriate new/revised classification based on a thorough review of job duties and responsibilities.

Voiding/Deleting Registers

The registers for the Medical Technologist Series should be voided at the close of business on September 14, 2007. All testing materials related to these titles should be destroyed.

Class Specification and Examination Components/Instruments

The new class specifications and examining instruments for the Medical Technologist Series will be effective (available per E-Test) September 15, 2007. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.state.il.us.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Torre Walls at (217) 278-3150 Ext. 230 or at torrew@sucss.state.il.us.