

**STATE UNIVERSITIES CIVIL SERVICE
ADVISORY COMMITTEE
EXECUTIVE COMMITTEE**

The Executive Committee of the State Universities Civil Service Advisory Committee met on Thursday, February 11, 2026. The meeting was held virtually on Microsoft Teams.

1. Call to Order by Jacqueline Pointer, Chair: Meeting was called to order at 12:01pm.

2. Roll call was taken by Jacqueline Pointer, Chair. Quorum was present.

Elizabeth Cheek – Present	Brian Miller – Present
Chris Doe – Present	Jill Odom – Present
John Evans – Present	Jacqueline Pointer – Present
Andy Harpst – Present	Heidi Skiles – Present

3. Introduction of Guests: There were no guests present

4. Review of Correspondence: There was no correspondence to review.

5. Public Comments: There were no public comments.

6. Action Item: Approval of October 23, 2025 Meeting Minutes

Amendments to the minutes were noted; clarification of motions was reviewed; adjournment was corrected. Motion to accept the amended October 23, 2025 meeting minutes was made by Jill Odom, seconded by Brian Miller.

Elizabeth Cheek – Aye	Jill Odom - Aye
John Evans – Aye	Jacqueline Pointer - Aye
Andy Harpst – Aye	Heidi Skiles – Aye
Brian Miller – Aye	Chris Doe – Absent

Motion was accepted.

7. Action Item: Approval of October 31, 2025 Meeting Minutes

Discussion regarding the motion to approve the survey took place; Jill was marked as seconding the motion. Motion to accept the amended October 31, 2025 meeting minutes was made by Andy Harpst, seconded by Heidi Skiles.

Elizabeth Cheek – Aye	Jill Odom - Aye
John Evans – Aye	Jacqueline Pointer - Aye
Andy Harpst – Aye	Heidi Skiles – Aye
Brian Miller – Aye	Chris Doe – Absent

Motion was accepted.

8. Discussion of Survey Results

Discussion took place on how the results would be presented to the Merit Board and the respective campuses. Jacqueline presented some samples of how the information could be presented.

Chris Doe joined meeting at 12:07pm.

The questions viewed were the two questions which involved ranking and then the question regarding 'All That Apply'. The first question involved ranking and Jacqueline presented and discussed three different samples. The committee chose Sample B to use for this question, using a simple color scheme.

The second question involved 'All That Apply'. Jacqueline presented three different samples. The committee liked the Critical Insights information, and whichever was chosen would be good to have that information. A flat pie chart was recommended to be used, for each question when it can be used and stay away from actual numbers but use percentages.

John Evans left the meeting at 12:30pm.

The third question involved ranking. Jacqueline presented two different samples. It was asked if it would be best, for consistency, to have the same graph for all data. Jacqueline stated it really is recommended to use different graphs based on the type of data. Sample A was recommended as the better graph to use for this question.

It was asked what the committee can do to help to get the data ready for our next committee meeting and to review to present. If Jacqueline needs any assistance she will reach out to the committee. It was discussed that we should send correspondence to those that responded thanking them and letting them know that we are compiling the data, presenting it to the Merit Board, and will then share the results as soon as we are able.

9. Other Items As Presented

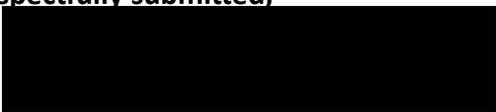
Next meeting dates were set as:

February 19, 2026 at 2:00pm

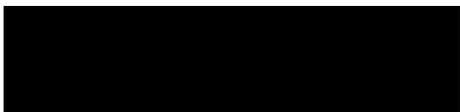
February 26, 2026 at 10:00am

10. Adjournment: Motion made by Jill Odom, seconded by Brian Miller, and motion was accepted. Meeting adjourned at 1:11 pm.

Respectfully submitted,



Christina Doe
Secretary, Executive Committee



Jacqueline Pointer
Chair, Executive Committee