



## AGENDA FOR THE 224<sup>th</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

*The University Civil Service Merit Board (Merit Board) will convene for its 224<sup>th</sup> Meeting at 1:00 p.m., Thursday, March 14, 2024, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, IL, and at the following locations:*

Chicago State University  
Cook Administration Building  
9501 South King Drive  
ADM Room 201  
Chicago, IL

Southern Illinois University of Edwardsville  
School of Dental Medicine  
2800 College Ave.  
Alumni Conference Room, Room B273  
Alton, IL

Illinois State University  
718 W. College Avenue  
Room NSB 101A  
Normal, IL

University of Illinois at Chicago  
Discovery Partners Institute  
200 S Wacker Drive  
Conference Room 2006  
Chicago, IL

Northern Illinois University  
116 Altgeld Hall  
Altgeld Hall, Room 125  
DeKalb, IL

*Also, via live stream at the following address:*

<https://multimedia.illinois.gov/sucss/sucss-live.html>

***Note: If you are requesting the opportunity to make public comments, you will need to contact Jenn Miles [jennm@sucss.illinois.gov](mailto:jennm@sucss.illinois.gov) by March 13, 2024, at 4:30 p.m. to receive additional information.***

1. Call to Order and Roll Call –Julie Annette Jones, Chair

*Chair to call the meeting to order and roll call of members pursuant to Section 2.01 of the Illinois Open Meetings Act.*

2. Consideration of participation by other Merit Board Members not physically present at the meeting site – Action Item

*The Merit Board will be asked to approve other Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*

3. Welcome new Merit Board Member from the University of Illinois

*The Merit Board will welcome one new board member, J. Carolyn Blackwell.*

4. Approval of the Agenda for the 224<sup>th</sup> Meeting of the Merit Board – Julie Annette Jones, Chair – Action Item

*The Merit Board will be asked to approve the Agenda for the March 14, 2024, meeting.*

5. Merit Board Reorganization – Action Item

*The Merit Board will elect the following Officers – Chair, Vice-Chair, and two additional members to the Executive Committee. The Merit Board is also required to appoint a Secretary for the Merit Board.*

6. Consideration of the Minutes of the 223<sup>rd</sup> Meeting of the Merit Board, November 30, 2023 – Action Item

*The Merit Board will be asked to approve the Minutes from the November 30, 2023, meeting.*

7. Consideration of the Closed Minutes of the 223<sup>rd</sup> Meeting of the Merit Board, November 30, 2023 – Action Item

*The Merit Board will be asked to review and determine if these minutes need to remain closed. As part of the Open Meetings Act, closed minutes need to be reviewed every 18 months.*

8. Public Comments – Action Item

*As of the publication of this Agenda, two requests have been submitted to present public comments.*

9. Report of the Human Resource Directors Advisory Committee – Janice Bonneville, DER for Illinois State University

*Janice Bonneville, DER for Illinois State University, will update the Merit Board on recent committee activities.*

10. Report of the State Universities Employee Advisory Committee – Jill Odom, Chair

*Chair Jill Odom will update the Merit Board on recent committee activities.*

11. Reconsideration of the Separate Place of Employment for the University of Illinois System Office– Action Item

*The Merit Board will be asked to reconsider the approval of the Separate Place of Employment for the University of Illinois System Office (UI-SO).*

12. Update and authorization for the Executive Director to implement and administer the Merit Board Budget for FY 2025 -- Action Item

*The Merit Board will be updated on the status of the budget and asked to adopt a resolution authorizing the Executive Director to implement the FY 2025 budget as funds become available.*

13. Governance, Risk, and Compliance Audit Program review of recent activities

*The Merit Board will be updated on current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.*

14. Report of the Executive Director – Gail Schiesser

*The Executive Director's Report will include a recap of each of the following items:*

- a. Update regarding Sections 250.5 and 250.30 of 80 Ill. Adm. Code §250*
- b. Office of Auditor General Compliance Audit – FY 22 and FY 23*
- c. Budget Updates FY 24 and FY 25*
- d. Classification/Examination Update*

15. Report of Legal Counsel – Gail Schiesser

*The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review Cases.*

16. Other Items as Presented

*The Merit Board will be updated on newly recommended Merit Board meeting dates.*