



# STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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TO: Designated Employer Representatives/Personnel Directors  
Chair, State Universities Civil Service Advisory Committee

FROM: Jean E. Somers [REDACTED]  
Deputy Director

DATE: February 24, 1999

RE: **Revision #1 to the Procedures Manuals**

Enclosed are revisions to the Procedures Manuals.

## SECTION – CLASSIFICATION

### REMOVE

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### INSERT

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5.4a Example Page 1 of 1

## SECTION – EMPLOYMENT AND SEPARATION

### REMOVE

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### INSERT

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2.11a Example Page 1 of 1

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## SECTION – EXAMINATION

### REMOVE

1.7a Example Page 1

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### INSERT

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**NEW SECTION – PRINCIPAL ADMINISTRATIVE APPOINTMENTS**

**REMOVE**

**INSERT**

**Add after Pay Procedures Manual**

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