

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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Julie Annette Jones
Merit Board Chair
Gail Schiesser
Interim Executive Director

Email Notification Only

TO: Designated Employer Representatives/Human Resource Directors
Members of the State Universities Civil Service Advisory Committee

FROM: Gail Schiesser 
Interim Executive Director

DATE: July 13, 2021

RE: ***Revision #52 to the Procedures Manuals***

Attached is a revision to form 2.6a, Request to Establish Apprentice/Intern Program, Employment and Separation Procedures Manual. All approval requests for this form should be emailed to the following address: cecddivision@sucss.illinois.gov.

This revised form can also be found at our website. If you have any questions, please email Danielle Routh at danieller@sucss.illinois.gov.

SECTION – EMPLOYMENT AND SEPARATION PROCEDURES MANUAL

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