

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 South Philo Road, Suite 24
Urbana, Illinois 61802-6044



John Brewster
Merit Board Chair
Walter G. Ingerski
Director

TO: Designated Employer Representatives/Personnel Directors
Chair, State Universities Civil Service Advisory Committee

FROM: Dennis N. Smith
Deputy Director

DATE: May 11, 2001

RE: **Revision #9 to the Procedures Manuals**

Enclosed are revisions to the Procedures Manuals. Please make sure that you reproduce the number of copies for each of the manuals that you have made in addition to the one we sent.

SECTION – CLASSIFICATION

<i>REMOVE</i>		<i>INSERT</i>	
Example 5.4b	1 of 1	Example 5.4b	1 of 1

SECTION – PRINCIPAL ADMINISTRATIVE APPOINTMENT

<i>REMOVE</i>		<i>INSERT</i>	
1.6	1 of 1	1.6	1 of 1
Example 1.6a	1 of 1	Example 1.6a	1 of 1