

# STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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*Julie Annette Jones  
Merit Board Chair  
Jeff Brownfield  
Executive Director*

TO: Designated Employer Representatives, Human Resources Directors  
Classification Personnel, Testing Personnel

FROM: Gail Hankins  
Human Resource Officer, Classification, Examination and Compensation Division

SUBJECT: Proposal Notice for the Laundry Worker

DATE: April 27, 2020

The State Universities Civil Service System (System Office) is proposing a revision to the Laundry Worker. We believe that this proposal will be beneficial in addressing the recruitment, employment, and retention concerns surrounding the staff within this constantly evolving business operation. Our overall objective is to provide an efficient and effective classification system that meets the needs of each employer.

As a matter of routine classification plan maintenance, we are planning to revise and update the following classification and corresponding examination instrument:

- (4249) Laundry Worker

This classification proposal will be reviewed during individually scheduled meetings or conference calls conducted by System Office staff. Examination format and effective dates will also be reviewed during these meetings. To allow ample time for all parties to provide initial comments and feedback regarding this proposal, the dates and times for these meetings have yet to be determined. You will be notified by this office through a Meeting Notice once they have been scheduled.

Thank you in advance for your cooperation and feedback. Please contact Gail Hankins at 217/560-6203 or via email at [GailHankins@sucss.illinois.gov](mailto:GailHankins@sucss.illinois.gov).