

# STATE UNIVERSITIES CIVIL SERVICE SYSTEM

**Sunnycrest Center**  
1717 Philo Road, Suite 24  
Urbana, Illinois 61802-6099



**Julie Annette Jones**  
Merit Board Chair  
**Gail Schiesser**  
Executive Director

TO: Designated Employer Representatives, Classification and Testing Personnel

FROM: Noel Rowe, Human Resource Assistant Manager  
Classification, Examination, and Compensation Division

RE: Preliminary Notice: Deletion of Student Conduct Advisor Classification

DATE: July 26, 2024

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the preliminary notification and effective date of revisions to the following classification(s):

<u>Class Title</u>	<u>Action</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Change-in-Title Policy</u>	<u>Exam. Comp.</u>	<u>Effective Date</u>
4764 Student Conduct Advisor	DELETE	N/A	01/ Professional	1	CA	09/01/2024

### Voiding/Deleting Registers

The employment registers for the Student Conduct Advisor classification shall be voided at the close of business on August 31, 2024. All testing materials related to this title shall be destroyed.

### Pay Rate/Ranges

The pay ranges for the designated classification will be eliminated through the Statewide Salary Data system.

### Human Resources Records/Seniority

Appropriate updates should be completed in each file for any employee who previously held a position in an eliminated classification. In this respect, individual seniority calculations should be carefully reviewed during this preliminary notice period.

If you have any questions or need additional information, please contact Noel Rowe at [noelr@sucss.illinois.gov](mailto:noelr@sucss.illinois.gov).