

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
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John Butler
Merit Board Chair
Gail Schiesser
Executive Director

TO: Designated Employer Representatives, Classification and Examination Personnel

FROM: Gail Schiesser, Executive Director

SUBJECT: **Preliminary Status: Deletion of Archaeological Assistant Classification (Class Code 4588)**

DATE: May 1, 2026

- A. Purpose: The State Universities Civil Service System (University System) continues to revise and modify its classification plan. The overall objective is to provide an effective classification and examination system that meets the business requirements of the University System. Class plan maintenance includes deleting unused classifications and combining similar classifications.
- B. Action Proposed: The following classification is proposed for deletion from the State Universities Civil Service System Classification Plan, effective **Monday, June 1, 2026**:
Archaeological Assistant Classification (Class Code 4588)
- C. Background: A historical review of this classification's headcount and number of exams given shows it has not been used by any University System employer for a significant period of time.
- D. Actions Required by Employers:
1. Before this classification is deleted, we request that each employer review its records to ensure the accuracy of this information. Please inform our office immediately if you have an incumbent in this classification.
 2. You may provide comments and suggestions regarding the deletion of this classification.
 3. Please submit feedback by **Wednesday, May 20, 2026**. Responses should be directed to cecddivision@sucss.illinois.gov.

If you have any questions or need additional information, please contact the University System at cecddivision@sucss.illinois.gov.