Class Code: 4257
Occupational Area: 15 Semi-Skilled Trades
Probationary Period: 6 mo.
Effective Date: ~~10/15/2022~~
Last Action: Revised

Maintenance Worker

Function of Job

Under direct supervision from a designated supervisor, employees in this classification perform~~s~~ a variety of non-technical manual tasks and assist~~s~~ craft or trade journeymen or other personnel in the performance of duties.

Characteristic Duties and Responsibilities

~~A(n) Maintenance Worker typically -~~ Illustrative examples of work:

1. Assists in the upkeep and repair of grounds and buildings~~.;~~
2. Assists in the repair and maintenance of buildings, equipment, and machinery~~.;~~
3. Assists in the maintenance and construction of roads and walks and other work of a general maintenance character~~.;~~
4. Cleans, oils, and assists in the maintenance of tools and mechanical and electrical equipment~~.;~~
5. Handles lumber, tools, and other materials~~.;~~
6. Performs related duties as assigned.

Minimum Acceptable Qualifications

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. ~~High school diploma or equivalent.~~
2. One ~~(1)~~ year (12 months) of work experience in general maintenance.

Knowledge, Skills and Abilities (KSAs)

1. Knowledge of general maintenance work.
2. Knowledge of machines and tools, including their uses, repair, and maintenance.
3. Knowledge of materials, methods, and the tools involved in the construction or repairs of houses, buildings, or other structures.

4. Skill in performing routine maintenance on equipment and determining when and what kind of maintenance is needed.
5. Reading skills at a level that allows you to recognize and understand basic written words and simple sentences.
6. Writing skills at a level that allows you to compose sentences that convey information effectively in written form.
~~3.~~7. Verbal communication skills at a level that allows you to communicate effectively using spoken words, including the ability to listen and ask questions.