STATE UNIVERSITIES CIVIL SERVICE SYSTEM

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John Butler
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TO: Designated Employer Representatives, Classification and Examination Personnel

FROM: Gail Schiesser, Executive Director Gail M Schiesser Digitally signed by Gail M Schiesser Date: 2026.11.03 09:19:27 -06'00'

SUBJECT: **Final Status: Deletion of Valet Parking Attendant(Classification Code Number 4100)**

DATE: November 6, 2026

A. Purpose: The State Universities Civil Service System (University System) continues to revise and modify its classification plan. The overall objective is to provide an effective classification and examination system that meets the business requirements of the University System. Class plan maintenance includes deleting unused classifications and combining similar classifications.

B. Action: The following classification will be deleted from the State Universities Civil Service System Classification Plan, effective **Tuesday, December 8, 2026**:
    1. **Valet Parking Attendant (Classification Code Number 4100)**

C. Background: A historical review of this classification's headcount and number of exams given shows it has not been used by any University System employer for a significant period of time.

D. Actions Required by Employers:
    1. Voiding Registers: Employers shall remove the names of candidates from all registers at the close of business on **Monday, December 7, 2026**, per the Illinois Administrative Code, Section 250.60(g)(8).

    2. Examination Material: All testing materials related to this classification shall be destroyed. The employer shall stop using previous testing material in its possession related to this classification. However, any previous examination and scoring materials that contain notes or memoranda that are a public record, as defined in the Illinois Freedom of Information Act (5 ILCS 140/2), or the employer's policies, shall be retained as required under the employer's records retention policies.

    3. Pay Rates and Range: The pay data for this classification will be removed from the Statewide Salary Data System.

If you have any questions or need additional information, please contact the University System at cecdivision@sucss.illinois.gov.