

## STATE UNIVERSITIES CIVIL SERVICE SYSTEM

### **MEMBERS OF THE ADMINISTRATIVE ADVISORY COMMITTEE**

*Greg Alt, representing Illinois State University*  
*Matthew Bierman, representing Western Illinois University*  
*Lisa Freeman, representing Northern Illinois University*  
*Melinda Gieske, representing Governors State University*  
*Karen Helland, representing the Illinois Board of Higher Education*  
*Karen Hunter Anderson, representing the Illinois Community College Board*  
*Walter Knorr, representing the University of Illinois*  
*Cecil B. Lucy, representing Chicago State University*  
*Paul McCann, representing Eastern Illinois University*  
*Michael Pierick, representing Northeastern Illinois University*  
*Duane Stucky, representing Southern Illinois University*  
*Eric Zarnikow, representing the Illinois Student Assistance Commission*  
*Karen Hasara, Vice Chair of the Merit Board, **Committee Vice Chair***

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*Mr. Jeff Brownfield, Executive Director*  
*Vacant, Manager, Legal Services and Legal Counsel*  
*Mr. Andy Small, Chair of the State Universities Civil Service Advisory Committee*

## AGENDA FOR ONE HUNDREDTH MEETING OF THE ADMINISTRATIVE ADVISORY COMMITTEE

The Committee will convene at *10:00 a.m., Wednesday, May 4, 2016*, in the Conference Room of the State Universities Civil Service System Office, 1717 Philo Road, Suite 24, Urbana, Illinois. Following is the agenda for this meeting.

1. Consideration of the Report of the Ninety-Ninth Meeting, November 4, 2015
2. Update regarding proposed rulemaking changes to sections 250.30 and 250.50 of the Code (80 Ill. Adm. Code §250.30 and §250.50)
3. Update regarding emergency rulemaking change to sections 250.110 and 250.120 of the Code (80 Ill. Adm. Code §250.110 and §250.120) regarding furloughs

4. Discussion and update regarding proposed rulemaking adding a new section, 250.119 to the Administrative Rules regarding furloughs
5. Discussion regarding proposed rulemaking changes to section 250.110 of the Code (80 Ill. Adm. Code §250.110) regarding discharge
6. Review and discussion of several procedure manual changes
  - *Salary procedures*
  - *Rule of Three procedures*
  - *Out-of-State procedures*
7. Discussion regarding possible statute changes
  - *Out-of-State recruitment*
  - *HB 6129 – Veterans preference*
8. Biennial Audit Program – Review of Recent Activities  
*Update on the current biennial audit activities, including a review of recent final audit reports issued.*
9. Fair Labor Standards Act changes as related to Merit Board Policy Relating to Employee Benefits
10. Report of the Executive Director – Jeff Brownfield
  - a. *Open Meeting Act requirement for the Administrative Advisory Committee and the Human Resource Directors Advisory Committee*
  - b. *Errors and Omissions Insurance Policy for Merit Board Members*
  - c. *Supported Employees Program – New Tracking System*
  - d. *Salary Data System Update*
  - e. *Legal Update*
  - f. *Layoffs at universities/agencies*
11. Other items as presented
  - Next Meeting tentatively scheduled for August 10, 2016