

AGENDA FOR THE STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE MEETING

The State Universities Civil Service Employees' Advisory Committee will convene its quarterly meeting at 1:00 p.m., Wednesday, October 14, 2015 and at 9:00 a.m., Thursday, October 15, 2015 hosted by Illinois State University

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order – Chair Andy Small**
- 2. Roll Call – Secretary Kim Kirchner**
- 3. Installation of new member(s) – Mr. William Buesing (UIUC)**
Committee members will recite the oath and obligation.
- 4. Introduction of Guests**
- 5. Designated Employer Representative (DER) of Host Campus – Larry Dietz, PhD., 19th president of ISU**
- 6. Approval of minutes of the July, 2015 Quarterly Meeting (Action Item)**
Committee Members will approve July 16-17, 2015 meeting minutes.
- 7. Review of Correspondence**
- 8. Public Comments**
- 9. Report of Chair – Andy Small**
- 10. SURS Report –**
- 11. Report of Executive Committee – Michael Pulley**
- 12. Report of Legislative Committee – Peter Skrypkun**
- 13. Report of Election Committee – Jamie Voyles**
- 14. Election date changes – (Action Item)**
- 15. Agenda items for January, 2016 joint meeting with HR Advisory Committee**

16. Renewed relationship with SUCSS office and new executive director

17. Members' roles on each campus promoting EAC and SUCSS office

18. Specialty factors - How they are used on each campus

19. Report of Director – Jeff Brownfield

- a) Update on rule change to section 250.50 (Residency), effective December 1, 2015
- b) Update on rule change to section 250.60 (Rule of Three), January 1, 2016
- c) Discussion of possible rule changes to section 250.30 and 250.50
- d) Discussion regarding proposed procedure manual changes
- e) Discussion regarding the expansion of the custom classes
- f) Discussion of reassignments
- g) Discussion of possible FLSA changes/Merit Board Policy Relating to Employee Benefits
- h) Agency Budget/Staff Update
- i) Audit Program Update
- j) Class Plan Update
 - 1. Police Sergeant and Police Officer Exam Project
 - 2. Typing Test – Elimination of typing requirements for HR
 - 3. Clerk and Office Support Series revisions
 - 4. Deletion of Police Corporals
 - 5. Deletion of old/unused classes
- k) Legal Update
- l) Training on Layoff and Seniority

20. Other Items as Presented