



State Universities Civil Service System

1717 Philo Road, Suite 24

Urbana, IL 61802

217/278-3150

## Agenda for the Human Resource Directors Advisory Committee Meeting

**Date: July 29, 2016**

**Time: 10:00 a.m.**

- 1. Welcome and Introductions**
- 2. Update on proposed rulemaking to sections 250.30 and 250.50 of the Code (80 Ill. Adm. Code §250.30 and §250.50)**  
*Update on the status of the proposed rulemaking to sections 250.30 and 250.50 of the Code.*
- 3. Discussion and update on proposed rulemaking adding a new section, 250.119 of the Code regarding furloughs**  
*Discussion and update on the proposed rulemaking to section 250.119 regarding furloughs. Emergency Rule ends July 28, 2016.*
- 4. Update on proposed rulemaking to section 250.110 of the Code (80 Ill. Adm. Code §250.110)**  
*Update on the status of the proposed rulemaking to section 250.110 of the Code.*
- 5. Update regarding the possibility of additional rulemaking to section 250.110 regarding discharge proceedings.**  
*Discussion regarding proposed rulemaking to sections 250.110 regarding discharges. No Handout*
  - a) Change the 45 days to schedule a hearing to 45 days after request is received
- 6. FLSA changes as related to Merit Board Policy Relating to Employee Benefits**  
University System Office will provide draft policy regarding vacation accrual. This topic is in response to the potential change in FLSA exempt designation for positions/employees that goes into effect December 2, 1016.
  - *Merit Board Policy Relating to Employee Benefits*
- 7. Discussion regarding possible statute changes**
  - a) *Allow municipal police to transfer to universities*
  - b) *Change the out of state examination section to conform to our rules*
  - c) *Out-of-State recruitment*
  - d) *Additional authority to institute layoff, furlough, etc.*
- 8. Discussion of custom classes**
- 9. Specialty Factors Approval at Campus Level**  
Review of designated Specialty Factors that can be designated at the campus level. This will be in addition to the Specialty Factors already associated with the Custom Classifications.

**10. Work/Study Committees**

- Modernization Process

**11. Report of the Executive Director – Jeff Brownfield**

- a. Open Meeting Act requirement for the Administrative Advisory Committee and the Human Resource Directors Advisory Committee
- b. Errors and Omissions Insurance Policy for Merit Board Members
- c. FY 2016, FY 2017, and FY 2018 Budget Updates
- d. Classification/Examination Update
- e. Customer Satisfaction Management Plan
- f. PAA Report – timeline to phase out
- g. EAC Meetings – Attendance
- h. Seniority & Bumping
- i. Legal Updates
- j. Staff Changes

**12. Biennial Audit Program – Review of Recent Activities**

**13. Other Items as Presented**

- Next Meeting – Friday, October 28, 2016