



AMENDED AGENDA FOR THE 197th MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

The Merit Board will convene for its 197th Meeting at 10:00 a.m., Wednesday, August 19, 2015, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Miles Hall
Conference Room 003A
1255 Douglas Drive
Carbondale, IL

**Agenda
Item
Number**

SUBJECT

1. Call to Order and Roll Call – Chair Montgomery

Chair to introduce new Merit Board members – Rocky Donahue, Illinois State University, who is replacing Betty Kinser, and Rev. Marshall Hatch, Chicago State University, who is replacing Michael Curtin.

2. Consideration of participation by other Merit Board Members, not physically present at meeting site (*Action Item*)

Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

- 3. Public Comments (Action Item)**
No requests have been submitted to present public comments.
- 4. Consideration of the Minutes of the Executive Committee of the Merit Board Meeting, May 13, 2015 (Action Item)**
The Merit Board will be asked to approve the Minutes from the May 13, 2015 Executive Committee meeting.
- 5. Consideration of the Minutes of the Closed Executive Committee of the Merit Board Meeting, May 13, 2015 (Action Item)**
The Merit Board will be asked to approve the Minutes from the May 13, 2015 Closed Executive Committee meeting.
- 6. Consideration of the Minutes of the 196th Meeting of the Merit Board, May 20 and May 26, 2015 (Action Item)**
The Merit Board will be asked to approve the Minutes from the May 20 & May 26, 2015 meeting.
- 7. Consideration of the Minutes of the 196th Meeting Executive Session of the Merit Board, May 26, 2015 (Action Item)**
The Merit Board will be asked to approve the Minutes from the May 26, 2015 Closed Executive Session meeting.
- 8. Report of the Human Resource Directors Advisory Committee – Maureen Parks**
Maureen Parks will update the Merit Board on recent committee activities.
- 9. Report of the State Universities Civil Service Advisory Committee – Andy Small, Chair**
Chair Andy Small will update the Merit Board on recent committee activities.
- 10. Consideration of FY 2017 Budget Recommendations for the State Universities Civil Service System Office (Action Item)**
The Board will be asked to approve the FY 2017 agency line item budget proposal which will be presented to the Illinois Board of Higher Education for consideration in the yearly University System budget and approval process.
- 11. Update on Public Officials Errors and Omissions Insurance for FY 2016**
The Board will be updated on the status of the Public Officials Errors and Omissions Insurance Policy.
- 12. Update on proposed rule change to section 250.60 of the Code, Eligible Registers (80 Ill. Adm. Code §250.60)**
The Board will be updated on the status of the proposed rule revision to section asked 250.60 of the Code regarding “Rule of Three”.

13. Update on proposed rule change to section 250.50 of the Code, Examinations (80 Ill. Adm. Code §250.50)

The Merit Board will be updated on the status of the proposed rule revision to section 250.50 of the Code regarding residency requirements.

14. Discussion and possible action regarding the audit schedule for universities and agencies (Action Item)

The Merit Board will discuss and possible action regarding the audit cycle.

15. Biennial Audit Program – Review of Recent Activities

The Merit Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.

16. Report of the Executive Director – Bruce Finne, Interim Executive Director

The Executive Director’s Report will include a recap of each of the following items:

- a. Open Meeting Act requirement for the Administrative Advisory Committee and the Human Resource Directors Advisory Committee*
- b. FY 2015 and FY 2016 Budget Updates*
- c. Classification/Examination Update*
- d. Agency Reorganization*

17. Report of Legal Counsel – Mari Martinelli, Manager, Legal Services and Legal Counsel

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.

18. Update and action on Demonstration Project or Pilot/Study Program for the “Rule of Three Analysis” (Action Item)

The Board will be asked to consider this Demonstration Project for an additional six months.

19. Discussion of the State Universities Civil Service System Organizational Improvement Report and Recommendations prepared by Bruce Finne, Interim Executive Director

The Board will discuss the Report that has been prepared by Mr. Finne.

20. Executive Session (Action Item)

The Merit Board will adjourn to Executive Session to discuss personnel matters. This subject matter is specifically authorized for executive session discussion by the Illinois Open Meetings Act.

21. Other Items as Presented