



AGENDA

FOR THE 202nd MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

*The University Civil Service Merit Board (Merit Board) will convene for its 202nd Meeting at **10:00 a.m., Wednesday, November 30, 2016**, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:*

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Miles Hall
Conference Room 003A
1255 Douglas Drive
Carbondale, IL

Agenda Item Number	SUBJECT
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1. Call to Order and Roll Call – Chair Montgomery

Chair to call meeting to order and roll call of members

2. Consideration of participation by other Merit Board Members, not physically present at meeting site – *Action Item*

Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Public Comments – Action Item

Five requests for appearance have been submitted.

4. Consideration of the Minutes of the 201st Meeting of the Merit Board, August 17, 2016 – Action Item

The Merit Board will be asked to approve the Minutes from the August 17, 2016 meeting.

5. Consideration of the Closed Minutes of the 201st Meeting of the Merit Board, August 17, 2016 – Action Item

The Merit Board will be asked to approve the Closed Minutes from the August 17, 2016 meeting.

6. Request for Review by the Merit Board of the Executive Director’s Review Decision in Case No. MB-RD-CSU-16-1, filed by James Maddox, Calvin Robins, Sharon Robinson, and Marcella Sawyer pursuant to Section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b)) – Action Item

The Merit Board will be asked to examine the record and the Review Decision of the Executive Director regarding this matter. The Merit Board will then be asked to either affirm the Executive Director’s Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable.

7. Report of the State Universities Employee Advisory Committee – Andy Small, Chair

Chair Andy Small will update the Merit Board on recent committee activities.

8. Report of the Human Resource Directors Advisory Committee – Representative from Committee

A representative from the committee will update the Merit Board on recent committee activities.

9. Update regarding proposed rulemaking to Section 250.119 of the Code (80 Ill. Adm. Code §250.119) regarding furloughs

The Merit Board will be updated on the status of the proposed rulemaking to add a new Section 250.119 to the Code regarding furloughs.

10. Update regarding proposed rulemaking to Section 250.110 of the Code (80 Ill. Adm. Code §250.110) regarding discharges/demotions

The Merit Board will be updated on the status of the proposed rulemaking regarding discharges/demotions

11. Legislative Agenda – Action Item

The Merit Board will be presented with a series of legislative agenda topics, including draft language to amend our Act. The Merit Board will be asked to review each item and to authorize the University System to move forward and seek official legislative

sponsors. The Merit Board will also be asked to promote the agreed upon updates and to present the information to their respective Board of Trustees.

12. Governance, Risk, and Compliance Audit Program – Review of Recent Activities

The Merit Board will be updated on the current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

13. Discussion and action on proposed changes to the “Merit Board Policy Relating to Employee Benefits” regarding the use of sick leave – Action Item

The Merit Board will be asked to approve the proposed changes to the “Merit Board Policy Relating to Employee Benefits” based upon Public Act 99-0841 regarding the use of paid sick leave.

14. Discussion and action to establish a work/study committee of the “Merit Board Policy Relating to Employee Benefits” – Action Item

The Merit Board will be asked to approve the establishment of a work/study committee to review the “Merit Board Policy Relating to Employee Benefits.

15. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY 16, FY 17, and FY 18*
- b. Classification/Examination Update*
- c. Staff Changes*
- d. Accomplishments and follow-up to requested actions of the Merit Board*

16. Report of Legal Counsel – David DeThorne, Manager, Legal Services and Legal Counsel

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases. Also, the Merit Board will be updated on the recent meeting with the Human Resource Directors, Employee Advisory Committee Members, and various Union Representatives.

17. Consideration of the 2017 Schedule of Meetings of the Merit Board (Action Item)

The Merit Board will be asked to review and adopt a meeting schedule for calendar year 2017.

18. Other Items as Presented