



AGENDA

FOR THE 203rd MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD

*The University Civil Service Merit Board (Merit Board) will convene for its 203rd Meeting at **11:00 a.m., Wednesday, May 17, 2017**, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following locations:*

University of Illinois at Chicago

College of Pharmacy
Room 270
833 Wood Street
Chicago, IL

Southern Illinois University Carbondale

Miles Hall
Conference Room 003A
1255 Douglas Drive
Carbondale, IL

Please note new time of 11:00 a.m. on 17th of May

**Agenda
Item
Number**

SUBJECT

- 1. Call to Order and Roll Call – Chair Montgomery**
Chair to call meeting to order and roll call of members

- 2. Consideration of participation by other Merit Board Members, not physically present at meeting site – Action Item**
Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.

3. Public Comments – Action Item

No requests have been submitted to present public comments.

4. Merit Board Reorganization – Action Item

The Board will elect the following Officers – Chair, Vice Chair, and two additional members to the Executive Committee. The Board is also required to appoint a Secretary for the Merit Board.

5. Consideration of the Minutes of the 202nd Meeting of the Merit Board, November 30, 2016 – Action Item

The Merit Board will be asked to approve the Minutes from the November 30, 2016 meeting.

6. Report of the State Universities Employee Advisory Committee – Andy Small, Chair

Chair Andy Small will update the Merit Board on recent committee activities.

7. Report of the Human Resource Directors Advisory Committee – Representative from Committee

A representative from the committee will update the Merit Board on recent committee activities.

8. Update and authorization for the Executive Director to implement and administer the Merit Board Budget for FY 2018 – Action Item

The Merit Board will be updated on the status of the budget and asked to adopt a resolution authorizing the Executive Director to implement the FY 2018 budget as funds become available

9. Discussion and action on proposed rulemaking to Section 250.110 of the Code (80 Ill. Adm. Code §250.110) – Action Item

The Merit Board will be updated on the status of the proposed rulemaking revisions to the proposed changes to Section 250.110 of the Code. The Merit Board will be asked to authorize the submission of these proposed revisions for the Second Notice Period and final JCAR review.

10. Consideration of an amendment to the Demonstration Project or Pilot/Study Program for the Sponsored Program to extend the program for one additional year – Action Item

The Merit Board will be asked to consider extending the Demonstration Project or Pilot/Study Program thru June, 2018 to gather the data and to create rules through the Joint Committee on Administrative Rules process.

11. Legislative Agenda

The Merit Board will be updated on the status of HB3185, including draft language to amend our Act.

12. Governance, Risk, and Compliance Audit Program – Review of Recent Activities

The Merit Board will be updated on the current audit activities, including a brief recap of on-site visits conducted since the last meeting and the status of current reports.

13. Discussion and possible consideration of Public Officials Errors and Omissions Insurance – July 1, 2017 through June 30, 2018 – Action Item

The Merit Board will be asked to discuss the continuation of the Public Officials Errors and Omissions Insurance coverage.

14. Report of the Executive Director – Jeff Brownfield

The Executive Director’s Report will include a recap of each of the following items:

- a. Budget Updates – FY 17 and FY 18*
- b. Classification/Examination Update*
- c. Compensation Rates/Ranges and Policies*
- d. Update on approved/current Demonstration Projects*

15. Annual Ethics Training for Merit Board Members and Staff

The Merit Board will be updated on the annual Ethics Training for calendar year 2017.

16. Report of Legal Counsel – David DeThorne, Manager, Legal Services and Legal Counsel

The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases. Also, the Merit Board will be updated on the recent meeting with the Human Resource Directors, Employee Advisory Committee Members, and various Union Representatives.

17. External Investigation Response

The Merit Board will be asked to discuss an external investigation and a response.

18. Other Items as Presented