



## **AGENDA**

### **FOR THE 206<sup>th</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD**

*The University Civil Service Merit Board (Merit Board) will convene for its 206<sup>th</sup> Meeting at 1:00 p.m., Wednesday, June 27, 2018, at the State Universities Civil Service System (University System), 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following location:*

**University of Illinois at Chicago  
Human Resources Building  
Room 201D  
715 South Wood Street  
Chicago, IL**

**Agenda  
Item  
Number**

**SUBJECT**

- 1. Call to Order and Roll Call – Chair Cole**  
*Chair to call meeting to order and roll call of members*
- 2. Consideration of participation by other Merit Board Members not physically present at meeting site – Action Item**  
*Chair to ask for approval for Merit Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*
- 3. Public Comments – Action Item**  
*No requests have been submitted to present public comments.*
- 4. Merit Board Reorganization – Action Item**  
*The Board will elect the following Officer – Vice Chair.*

- 5. Consideration of the Minutes of the 205<sup>th</sup> Meeting of the Merit Board, February 1, 2018 – Action Item**  
*The Merit Board will be asked to approve the Minutes from the February 1, 2018 meeting.*
- 6. Consideration of Discharge Proceedings Number NIU-18-1 filed against Justin Bend by Northern Illinois University – Action Item**  
*The Merit Board will be asked to consider and act on matters surrounding this discharge case. The Merit Board will then be asked to adopt a decision and order on this matter.*
- 7. Report of the Human Resource Directors Advisory Committee – Representative from Committee**  
*A representative from the committee will update the Merit Board on recent committee activities.*
- 8. Report of the State Universities Employee Advisory Committee – Chair Jill Odom**  
*Chair Odom will update the Merit Board on recent committee activities.*
- 9. Update and authorization for the Executive Director to implement and administer the Merit Board Budget for FY 19 – Action Item**  
*The Merit Board will be updated on the status of the budget and asked to adopt a resolution authorizing the Executive Director to implement the FY 2019 budget as funds become available*
- 10. Update on proposed rulemaking to Section 250.119 of the Code (80 Ill. Adm. Code §250.119) regarding language to add a Furlough Program**  
*The Merit Board will be updated on the status of the proposed rulemaking revisions to the proposed changes to Section 250.119 of the Code.*
- 11. Consideration of an amendment to the Demonstration Project or Pilot/Study Program for the Sponsored Program to extend the program for one additional year – Action Item**  
*The Merit Board will be asked to consider extending the Demonstration Project or Pilot/Study Program thru June 30, 2019 to develop legislation to allow this program to become part of the State Universities Civil Service Act and adopt Administrative Rules.*
- 12. Legislative Agenda – HB 3185**  
*The Merit Board will be updated on the status of HB3185.*
- 13. OEIG External Investigation**  
*The Merit Board will be updated on the status of the new PAA procedures and the proposed audit schedule.*
- 14. Report of the Executive Director – Jeff Brownfield**  
*The Executive Director’s Report will include a recap of each of the following items:*

- a. *Budget Updates – FY’s 17, 18, and 19*
- b. *Classification/Examination Update*
- c. *Staffing Updates*
- d. *FY 16/FY 17 Compliance Audit conducted by the Auditor General’s Office*

**15. Annual Ethics Training for Merit Board Members and Staff**

*The Merit Board will be updated on the annual Ethics Training for calendar year 2018.*

**16. Governance, Risk, and Compliance Audit Program – Review of Recent Activities – Lucinda Neitzel**

*The Merit Board will be updated on the current audit activities, including a brief recap of on-site visits conducted since the February 1 meeting and the status of current reports.*

**17. Report of Legal Counsel – David DeThorne**

*The Merit Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board and pending Administrative Review cases.*

**18. Other Items as Presented**