

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

Sunnycrest Center
1717 South Philo Road, Suite 24
Urbana, Illinois 61802-6044



John Brewster
Merit Board Chair
~~XXXXXXXXXX~~
~~XXXXXX~~
Dennis N. Smith
Acting Director

TO: Designated Employer Representatives/Personnel Directors
Chair, State Universities Civil Service Advisory Committee

FROM: Dennis N. Smith
Acting Director *Dennis N. Smith
by JN*

DATE: June 6, 2002

RE: **Revision #16 to the Procedures Manuals**

Enclosed are revisions to the Procedures Manuals. Please make sure that you reproduce the number of copies for each of the manuals that you have made in addition to the one we sent.

SECTION – CLASSIFICATION

<u>REMOVE</u>		<u>INSERT</u>	
1.2	Page 1 of 1	1.2	Page 1 of 1

SECTION – EMPLOYMENT AND SEPARATION

<u>REMOVE</u>		<u>INSERT</u>	
2.6	Pages 1 and 2 of 2	2.6	Pages 1 and 2 of 2
2.7	Pages 1 and 2 of 2	2.7	Pages 1 and 2 of 2