

STATE UNIVERSITIES CIVIL SERVICE SYSTEM

*Sunnycrest Center
1717 Philo Road, Suite 24
Urbana, Illinois 61802-6099*



*Lyneir R. Cole
Merit Board Chair
Jeff Brownfield
Executive Director*

TO: Designated Employer Representatives/Human Resources Directors
Classification Personnel
Testing Personnel

FROM: Omeka Brown *OB*
Human Resource Assistant, Classification, Examination and Compensation

SUBJECT: Final Status Notice for the Printing Production Series

DATE: July 13, 2017

Consistent with our obligation to administer and maintain the University System classification plan, this communication shall provide the final notification and effective date of revisions to the following classification(s):

Printing Production Series

Class is currently used by: GSU, ISU, NIU, SIUC, UIS, WIU

<u>Current Class</u>	<u>Action Proposed</u>	<u>Revised/ New Class</u>	<u>Prom. Line</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Exam Components</u>	<u>Effective Date</u>
0299 Printing Production Assistant	REVISE	0299 Printing Production Assistant	3	14/ Skilled Trades	661/ Printing and Press	KT	08/15/17
1465 Printing Estimator	DELETE	1465 Printing Estimator	3	14/ Skilled Trades	661/ Printing and Press	N/A	08/15/17
0925 Printing Production Coordinator	REVISE	0925 Printing Production Coordinator	3	14/ Skilled Trades	661/ Printing and Press	CA/KT	08/15/17

Voiding/Deleting Registers

The employment registers for the Printing Production Series should be voided at the close of business on Monday, August 14, 2017. All testing materials related to this title should be destroyed.

Class Specification and Examination Components/Instruments

The revised class specification and examining instruments for the Printing Production Series (Credentials Assessment and Knowledge Test) will be effective (available per E-Test) August 15, 2017. For details on class specification and other information i.e. occupational area, work area, promotional line, etc., visit the class specification link at our website at www.sucss.illinois.gov.

Pay Rate/Ranges

Where necessary, employers should make adjustments to or establish new pay rates/ranges to accompany the above changes. In some instances, establishing a wide pay range will optimize the opportunity of each employer to properly reflect their individual compensation programs for these operations and positions.

Seniority

Seniority calculations should be reviewed and established based on the final classification assignment.

If you have any questions or need additional information, please contact Omeka Brown at (217) 278-3150 Ext. 0 or at omekab@sucss.illinois.gov.